



Internship Application

PERSONAL INFORMATION *(Please type or print clearly)*

Name: _____ Date of Birth: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Best time to contact you: _____

E-mail: _____ Student ID#: _____

Major: _____ Current Level: _____

Which internship are you applying for? Public Garden Internship Student Farm Internship Both

Have you participated in other programs or volunteered at Rutgers Gardens? YES NO

If yes, please list: _____

Do you have a driver's license? YES NO

Have you taken Rutgers Defensive Driving/other (please list)? YES NO OTHER _____

Do you have any allergies/serious medical conditions? YES NO If yes, please list:

EMERGENCY CONTACTS *(Must be responsible adults over 18 who speak English and can be easily reached during the workday)*

1.) Name: _____

Day Phone: _____ Relationship: _____

2.) Name: _____

Day Phone: _____ Relationship: _____

PREVIOUS EXPERIENCE

Job Title: _____ Dates worked: _____

Description: _____

Job Title: _____ Dates worked: _____

Description: _____

List any special skills or qualifications: _____

List any honors, awards or affiliations of note: _____

Tell us about yourself. (Why are you interested in this internship? How does it fit into your short- and long-term career goals? What do you hope to learn? What strengths will you bring to this job? Do you hold any leadership roles or do volunteer work?)

OTHER REQUIRED MATERIALS

1.) Letter of Recommendation

Obtain a recommendation from a teacher, counselor, advisor, or supervisor. This individual should email the letter directly to Alex Sawatzky (see contact information at bottom of page).

2.) Student Transcript

Please attach a copy of your current transcript—does NOT have to be a sealed, official transcript.

Completed applications must be received by March 1st.

Please email application to Alex Sawatzky:
alex.s@rutgers.edu

Rutgers Gardens
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North Brunswick, NJ 08902
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