

2018 Day Camp Registration Form

August 6 – 10, 8:30 am – 4:30 pm

PLEASE PRINT. Use this form for **up to two (2) campers living at the same address.**

Camper and Parent/Guardian Information

Camper #1	Last Name _____ First _____
	Gender _____ Age _____ DOB ____/____/____ Grade completed as of June 2018 _____
Camper #2	Last Name _____ First _____
	Gender _____ Age _____ DOB ____/____/____ Grade completed as of June 2018 _____
Parent/Guardian	Last Name _____ First _____
	Street _____
	City _____ County _____ State _____ Zip _____ – _____
	Primary Phone _____ Secondary Phone _____
	Email _____

Emergency Contacts / Individuals Authorized for Pick-Up

Note: Parents, emergency contacts, and authorized adults will be the **only individuals** permitted to pick up your child from camp. If an individual's name is not listed either as a Parent/Guardian (above) or in the section below, they will not be permitted to pick up your child. Any additions or deletions must be completed in writing.

Complete information on each person and indicate if they are an Emergency Contact *and/or* a person authorized to pick up your child. DO NOT list the Parent/Guardian entered above.

#1. Name _____ Relationship _____ Primary Phone _____ Secondary Phone _____	<input type="checkbox"/> Emergency Contact <input type="checkbox"/> Authorized to Pick Up
#2. Name _____ Relationship _____ Primary Phone _____ Secondary Phone _____	<input type="checkbox"/> Emergency Contact <input type="checkbox"/> Authorized to Pick Up
#3. Name _____ Relationship _____ Primary Phone _____ Secondary Phone _____	<input type="checkbox"/> Emergency Contact <input type="checkbox"/> Authorized to Pick Up

Optional Photo Release. I give Rutgers permission to record the image and/or voice of the minor named below, and I grant Rutgers all rights to use the sound, still, or moving images in any medium for education, promotional, advertising, or other purpose that supports the mission of the University. I agree that all rights to the sound, still, or moving images belong to Rutgers.

Print Name of **Child #1** _____ DOB ____/____/____

Print Name of **Child #2** _____ DOB ____/____/____

Signature of Parent/Guardian (*do not print*) _____

Health Guidelines / Procedures

- Rutgers Gardens camp staff are trained in First Aid and CPR and will administer first aid for minor injuries.
- Parents/Guardians will be notified by Gardens staff of injuries that require extensive first aid or additional observation by a physician.
- At no time will a registered nurse be on duty during the camp.
- Rutgers Gardens staff do not administer any form of medication.
- In the case of a medical emergency, 911 and the Rutgers Police will be called. You will be contacted immediately.

I. Camper #1. Medical History Information

Last Name _____ First _____ DOB ____/____/____

Gender (M / F) _____ Age _____ Height (feet/inches) _____ Weight (lbs.) _____

Primary Physician _____ Phone _____

Dentist _____ Phone _____

Allergies. Does your child have any allergies? Yes No If yes, describe the allergy and the severity of the reaction that may result.

Food _____

Environmental (insects, plants, etc.) _____

Medications _____

Sun Screen. I give my permission for my child to have sunscreen applied while at camp. Yes No

Snack. My child has permission to partake in the peanut-free snack served at camp daily. Yes No

II. Camper #2. Medical History Information

Last Name _____ First _____ DOB ____/____/____

Gender (M / F) _____ Age _____ Height (feet/inches) _____ Weight (lbs.) _____

If Physician and/or Dentist are the same as Camper #1, enter "SAME."

Primary Physician _____ Phone _____

Dentist _____ Phone _____

Allergies. Does your child have any allergies? Yes No If yes, describe the allergy and the severity of the reaction that may result.

Food _____

Environmental (insects, plants, etc.) _____

Medications _____

Sun Screen. I give my permission for my child to have sunscreen applied while at camp. Yes No

Snack. My child has permission to partake in the peanut-free snack served at camp daily. Yes No

III. **A.** At no time will a child be knowingly placed in a harmful or dangerous situation. However, camp activities can subject the body to a variety of influences that may become potentially hazardous. Some of the hazards include, but are not limited to, scrapes, bruises, bug bites, muscle strains, and broken bones. Day camp is comprised of many physical activities that involve physical exertion. A camper must be in good health, free from cardiovascular and respiratory disease, and have good exercise tolerance. Please list below any conditions your child may have that would prohibit them from taking part in activities.

Camper #1 _____

Camper #2 _____

B. Please identify below any physical and/or medical conditions, and medication your child is taking, that might affect their performance, or that should be known in order to enable first aid or arrange for necessary medical treatment for your child in an emergency situation.

Camper #1 _____

Camper #2 _____

IV. Medical Insurance Information

Insurance Company _____ Policy No. _____

Subscriber _____ Insurance Co. Phone _____

V. Parent/Guardian Emergency Treatment Authorization. In the case of an emergency or illness, I give permission to the camp to provide and consent to routine health care and emergency treatment for my child as may be necessary, and further I authorize and consent to the administration of any treatments, including but not limited to x-rays, routine tests and treatments, and/or hospitalization as may be ordered by the medical care provider in attendance. I also give permission for the camp to arrange related transportation. I agree to the release of any records necessary for treatment, referral, billing, or insurance purposes.

VI. Signature. I agree that I have read, answered, and agree with all the above policies and guidelines.

Signature of
Parent / Guardian _____ *Date* _____

Print Name _____

Rutgers Gardens accepts checks, money orders, credit cards (Visa, MC, AE), payment online and by phone. Choose your payment option below—be sure to check if you are a Gardens Member—calculate your fee, and complete your method of payment. Forward all paperwork to the address in No. 3 below.

- | 1. Payment Options | <u>Cost /Child</u> |
|---|---------------------------|
| <input type="checkbox"/> Option A. “Early Bird” payment— must be received by May 31, 2018 | |
| ___ Rutgers Gardens Member | \$300 |
| ___ Non-Gardens Member | \$325 |
| <input type="checkbox"/> Option B. Payment made after May 31, 2018 | |
| ___ Rutgers Gardens Member | \$325 |
| ___ Non-Gardens Member | \$350 |

2. Fee Calculation / Payment Information

	Enter # of Children	Enter Cost/Child (from above)	Enter Total Amount Due
Calculate Your Fee →	X		=
Method of Payment →	<p>Note: To pay by phone, call our office Mon–Fri, 8 am–5 pm: 732-932-8451.</p> <p><input type="checkbox"/> Check / Money Order, payable to Rutgers Gardens</p> <p><input type="checkbox"/> Online Payment (http://rutgersgardens.rutgers.edu/summercamp.html)</p> <p><input type="checkbox"/> Credit Card (Visa / MC / AE — complete Credit Card Section below)</p>		
Credit Card Section → (if applicable)	<p>Credit Card # _____</p> <p>Exp. Date ____/____ Security Code _____</p> <p>PRINT Name on Card _____</p> <p>I authorize Rutgers Gardens to charge my credit card \$_____.</p> <p>Signature of Cardholder _____</p>		

- 3. Mail** all paperwork to: **Rutgers Gardens, 112 Ryders Lane, New Brunswick, NJ 08901**
Or fax to: **732-932-7060**

4. Cancellation Policy

You may cancel your child's camp registration up to **two weeks** before the first day of that camp. We are not able to give refunds for cancellations with less than two weeks' notice. A \$25 administrative handling fee per child per camp will be assessed for all cancellations. To cancel, please call 732-932-8451. If your child is unable to attend camp due to medical reasons, you may receive a refund (minus a \$25 handling fee) at any time prior to the start of camp by providing a doctor's note. Camps cancelled by the Gardens because of low enrollment or Gardens closure will be automatically fully refunded. The Gardens reserves the right to cancel a camp due to low enrollment.