



September 12, 2009 4 pm - 8 pm
honoring Rutgers University Alumni

Silent Auction Item Donation Form

Business or individual's name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Daytime phone: \_\_\_\_\_ E-mail Address \_\_\_\_\_

Item donated: \_\_\_\_\_

Detailed description of item: \_\_\_\_\_

Fair market value: \$\_\_\_\_\_ (Fair market value must be assigned by the donor. Please attach documentation to support value.)

Does item require a gift certificate? \_\_\_\_ yes \_\_\_\_ no

If yes, is gift certificate included with this form? \_\_\_\_yes \_\_\_\_no

Minimum bid required? \_\_\_\_yes \_\_\_\_no If yes, amount: \$\_\_\_\_\_

Auction item delivered or pick up? We need all items by September 7.

\_\_\_\_\_ I will deliver the item to The Rutgers Gardens

\_\_\_\_\_ I need the item to be picked up at my business

(Call Mary Ann at 732-932-8451 or e-mail schrum@aesop.rutgers.edu to arrange for delivery, pick-up and storage)

A donation to The Rutgers Gardens, a non-profit 501(c)(3) tax exempt organization, is tax deductible to the extent that no goods or services were received in exchange. After the Gala auction you will receive a letter acknowledging the gift-in-kind from the Rutgers Foundation (please allow 6 to 8 weeks for processing) and a thank you letter from the Rutgers Gardens.

Submit your donation today and support The Rutgers Gardens : (for questions or more information please call 732-932-8451)
Mail : The Rutgers Gardens, 112 Ryders Lane, New Brunswick, NJ 08901
Fax: 732-932-7060